

**NEXT MEETING: Saturday, September 12, 2009 - 10:45am, Quinalt Baptist Church, Kennewick**

**Central Office Committee Meeting Minutes – August 8, 2009**

**NOTE: Mailing Address – Central Office, 102 E. Kennewick Avenue, P.O. Box 6675, Kennewick, WA 99362**

**NOTE: Mailing Address – District 4, 102 E. Kennewick Avenue, P.O. Box 6675, Kennewick, WA 99362**

**NOTE: Mailing Address – WA State East Area 92, PMB 263, 331 Valley Mall Pkwy., E. Wenatchee, WA 98802-4831**

**NOTE: Mailing Address - General Service Office, Grand Central Station Box 459, New York, N.Y. 10163**

**NOTE: Washington State East Area website: [www.area92aa.org](http://www.area92aa.org)**

**NOTE: District 4 website: [www.3citiesaa.org](http://www.3citiesaa.org)**

Present at meeting (Total - 23) (*COR – Central Office Representative, GSR – General Service Representative*)

Jim F. – Treasurer	Rich D. – GSR - Live & Let Live	Donna W. - Visitor
Shirley F. – Secretary	Karen S. – Corrections	Patti D., COR – Alano Nooners
Paul J., COR – How It Works	Steve A – Volunteer Coordinator for CO	Mike S. – DCM
Amanda P. – Visitor	Kris G. – GSR – Alano Nooners	Jill D. – Visitor
John S. – Alt. DCM	Robert B. – Alt. GSR – Pig Boys	Rosemary B., GSR – Back to Life
Angela A. – Visitor	Harry A. – Visitor	Marcia B., GSR – Early Birds
Sandra R., GSR – Up For Sobriety	Sari A. – 2010 Spring Assembly Chair	Cheryl S. – Visitor
Michelle S. – District 4 Secretary	Heidi H. – Central Office Chair	

### **OPENING**

Meeting opened at 10:45 a.m. by Heidi H. with a moment of silence followed by the Serenity Prayer.

**ABSENT TRUSTED SERVANTS:** Jan P., Joseph A.

**SECRETARY’S REPORT: Shirley F.** – We reviewed July minutes. A motion was made and seconded to approve the July minutes. The motion passed unanimously.

**TREASURER’S REPORT: Jim F.** – Balance as of August 8, 2009 is \$9,595.61. We have a prudent reserve of \$1,650 and the Book Store cash-on-hand is \$522.54. Heidi H. will have donation envelopes made up for the Central Office. Karen S. asked about reimbursement for Correction committee functions. Central Office has a line item in the budget for such reimbursements for each standing committee position. Motion was made and seconded to approve the treasurer’s report. The motion passed unanimously.

**OFFICE MANAGER’S REPORT: Jan P.** – There is a lot of literature available; a dual order took place. Sales have been down except for the Big Books and the 12 and 12s. Soft cover Big Books are available for Corrections. Jan and Heidi discussed ideas regarding someone taking over the Office Manager position; please ask around if anyone is interested in this position. Steve shared that he made a large order for medallions so that we do not have to order them on a monthly basis.

### **COMMITTEE REPORTS**

**ANSWERING SERVICE: Robert S.** – N/A. Please contact the Central Office if you are interested in volunteering for the answering service or attend the meeting, which is scheduled for the last Wednesday of the month at 6:30 p.m.

**SPECIAL EVENTS: Joseph A.** – Below are the minutes from the August 4<sup>th</sup> Special Events Committee meeting.

1. Halloween dance - A. Budget for facility, \$300. B. Budget for D. J. \$300. C. Games will be from 7:30 pm to 9:00 pm; Dance starts at 9:30 pm. D. There will be a 50/50 raffle. E. Decorations budget, \$30. Susan is in charge. F. Costume Contests for kids, Male adult and Female adult. G. Ticket price \$5 and an appetizer.
2. Gratitude Banquet - A. Will have a service needs list next month. B. Begin shopping for raffle prizes. C. Blondy still working on décor.
3. 4<sup>th</sup> of July Picnic - A. Income was \$271.02; expenses were \$316.84; (\$45.82) loss. B. All food and water used up. C. Will a major contributor. D. 50/50 raffle win was \$166.
4. General - A. Will contact Java Journal with open positions for this committee.

**CPC/PI: No chair** – N/A

**CORRECTIONS/TREATMENT: Karen S.** – Kelly ordered books about two months ago. Jim F. mentioned that according to the treasurer’s report, no books have been ordered since February for Corrections. Heidi will follow-up with Jan regarding this matter. There is a need for more volunteers to take meetings out to Coyote Ridge. Lisa B., Treatment, is putting together a list of pamphlets needed for treatment facilities so that she can place an order and start distributing them to local facilities.

**SPECIAL NEEDS: No chair** – N/A

**INFORMATION SERVICES: Colleen S./John R.** – N/A. Any information you would like to include in the Java Journal should be sent to Colleen S. at [javajournaldistrict4@gmail.com](mailto:javajournaldistrict4@gmail.com).

**ARCHIVIST: Bob V.** – N/A

**OLD BUSINESS:**

1. Discussion took place regarding the motion made by John S. The motion on the table is that we donate \$1,000 to GSO, \$500 to Area 92 and \$500 for 2010 Spring Assembly. After the discussion, John S. withdrew his motion. Jim F. made a motion that the Central Office donates \$1,000 to GSO and \$1,000 to Area 92. The motion was seconded and approved unanimously. Jim will send a note requesting that the Area pay the seed money for the 2010 Spring Assembly in a timely manner.
2. At the July Central Office meeting, Steve A. asked if the Tucannon Campout be sanctioned under the Special Events committee. The COR took this back to their home groups and after our discussion, it was decided that no motion needed to be made.

**NEW BUSINESS:**

1. We discussed the Archivist position. Bob V. has had some health problems of late. There was interest from another party for the Archives committee. It was suggested that this person become the Alternate Archivist for the remainder of the year and work with Bob V.
2. Succession planning was discussed – elections will be held in November and we need people that are available to take over all positions. Guidelines can be provided for anyone interested. These are two-year positions and will begin in January 2010. Ask people if they are interested!!! Current officers rotate out in November. Heidi will check with John R. to make sure the by-laws are on the website.

Motion to close the meeting was made and seconded. Meeting adjourned at 11:40 a.m.

*Respectfully submitted by Shirley F.*

**DATES TO REMEMBER**

August 13-16	Northwest Fellowship of the Spirit, Ocean Shores, WA
August 15	Chapter 5 Picnic
August 27-30	Hog Heaven 2009, Kettle Falls, WA
September 4-7	Powell River 62 <sup>nd</sup> Annual AA Rally, Powell River Alano Club, Beach Gardens Resort
September 12	4 <sup>th</sup> Annual Pig-Nic, Chiawana Park, Pasco, WA
September 18-20	Round Up of Recovery, Chewelah Civic Center
September 26	Standing Committee Combined Quarterly, Walla Walla, WA
October 16-18	October 2009 Elections (Voting) Assembly, Coeur d’Alene, ID
October 24	Traditions Workshop, Richland Lutheran Church, Richland, WA
December 12	G.S.R. School, Lewiston, ID

**2009 Remaining Meetings:**

**Quinalt Baptist Church, Kennewick**

*Sept. 12, Oct. 10, Nov. 14, Dec. 12*

(Monthly meetings are held the second Saturday of the month at 10:45 a.m.)

**Next Meeting – Saturday, September 12, 2009 at 10:45am, Quinalt Baptist Church, Kennewick  
Central Office meetings are open to all AA members - please invite any that might be interested.**