

**NEXT MEETING: Monday, January 12, 2009 6:45 pm, Alano Club, Kennewick**

**Minutes: Central Office Committee Meeting, December 8, 2008**

NOTE: Mailing Address – Central Office, 102 E. Kennewick Avenue, P.O. Box 6675, Kennewick, WA 99362

NOTE: Mailing Address – District 4, 102 E. Kennewick Avenue, P.O. Box 6675, Kennewick, WA 99362

NOTE: Mailing Address – WA State East Area 92, PMB 263, 331 Valley Mall Pkwy., E. Wenatchee, WA 98802-4831

NOTE: Mailing Address - General Service Office, Grand Central Station Box 459, New York, N.Y. 10163

NOTE: Washington State East Area website: [www.area92aa.org](http://www.area92aa.org)

NOTE: District 4 website: [www.3citiesaa.org](http://www.3citiesaa.org)

Present at meeting (Total - 12) (COR – Central Office Representative)

Heidi H. – Chairperson

Paul J., COR – How It Works

John R. – Info Services

Jim F. – Treasurer

Steve A. – Pig Boys

Karen S. – Corrections

Shirley V. – Secretary

Joseph A. – Special Events Chair

John S. – Alt. DCM

Mac M. – COR – Richland

Deborah B. – COR

Amanda P. – CPC/PI

**OPENING**

Meeting opened at 6:45 p.m. by Heidi H. with a moment of silence followed by the Serenity Prayer.

**ABSENT TRUSTED SERVANTS:** Jan P.

**SECRETARY'S REPORT: Shirley V.** – We reviewed November minutes. A motion was made and seconded to approve the November minutes with noted change. The motion passed unanimously.

**TREASURER'S REPORT: Jim F.** – The balance as of December 7, 2008 was \$9,017.75. We fell short of the budget by about 10% and the committees all under spent. The bookstore inventory results were never received so we do not have a comparison to the actual. A motion was made and seconded to approve the Treasurer's report. The motion passed unanimously.

**OFFICE MANAGER'S REPORT: Jan P.** – Jan was not at the meeting, but we have received the Big Books that were ordered and the Richland Fellowship bought 50 of the 200 that were ordered. We do need to order some Daily Reflections. We need to put in an order for books and Jim said that he can order them if someone gives him a list.

**COMMITTEE REPORTS**

**ANSWERING SERVICE: Robert S.** –The answering service is always in need of additional volunteers. **Call Robert S. if you are interested in working with the committee at 205-1657.**

**SPECIAL EVENTS: Joseph A.** – There is no treasurer's report. Joseph and Jeannette were the only people that showed up for the meeting. They are meeting again on Dec. 9. Joseph sent out an email asking for help with the New Year's Eve dance. They have a tentative reservation for the gym at St. Joseph's on December 31. Funds are available for the dance. Joseph did approach Tim H. about co-chairing the Special Events committee.

**CPC/ PI: Amanda P.** –Amanda picked up books from the Central Office. Amanda is going to put a flyer together asking for participation in January. She has left a lot of schedules at the doctors' offices over at Kadlec and the clinic. They would like some Grapevines. Left a message for the nursing director at CBC.

**TREATMENT: No chair** – N/A

**CORRECTIONS: Karen S.** – Things are slowly moving along. Walla Walla and Coyote Ridge are being served. Karen brought in applications for the juvenile facility. Mike T. would like some copies of As Bill Sees It and three laminated sheets of the AA Preamble, How it Works, and Twelve Traditions for Walla Walla. We are not the only district supporting Walla Walla and they all purchase books from time to time.

**SPECIAL NEEDS: No chair** – N/A

**INFORMATION SERVICES: Colleen S./John R.** – There has not been much activity since the last meeting. There will be no Java Journal for December. Any information you would like to include in the Java Journal should be sent to Colleen S. at [javajournaldistrict4@gmail.com](mailto:javajournaldistrict4@gmail.com).

**ARCHIVIST: Bob V.** – N/A

## **NEW BUSINESS:**

1. In November, Robert S. questioned the website wording on the website: Please call the AA Hotline at (509) 735-4086 to speak with a **trained** volunteer who can help you. Heidi looked at other area/district websites and it has been decided to use information from the Portland website on our website. Dan M. has already contacted the Portland's website manager and they were okay with us using their verbiage. John R. will contact the Portland website manager to let them know that we are using some of their verbiage as a good faith measure.
2. John R. discussed setting up a calendar on the website. All other discussion on communication opportunities were tabled until January.
3. Jim F. brought up having a 2009 budget meeting. It was decided that he will put together a proposed budget and present it at the January meeting.

## **OLD BUSINESS:**

1. Draft Committee Descriptions document that Heidi sent out to the committee chairs is going to be posted on the website "as is" and will be updated as new information comes in. Please get this information back to Heidi as quickly as possible.
2. The motion that was made at the district meeting to combine/overlap the district meeting and the central office meeting was different than what Heidi remembers typing up. The district tabled the discussion at the district meeting to change the night of the district meeting to coincide with the central office meeting until he heard from the central office. Heidi will contact Mike to collaborate the meetings. The central office does not have a problem with coordinating meeting nights.
3. **Committee Openings:** Treatment and Special Needs. We are also in need of an Alternate Chairperson, an Alternate Secretary and an Alternate Treasurer. Continue to announce these openings at your home groups and invite them to come to the next Central Office meeting.

Motion to close the meeting was made and seconded. Meeting was adjourned at 7:30 p.m.

*Respectfully submitted by Shirley Vanrell*

## **DATES TO REMEMBER**

January 9-10, 2009	January Quarterly, Wenatchee, WA
January 31	Traditions Workshop, Richland, WA
February 12-15	45 <sup>th</sup> International Women's Conference, Salt Lake City, UT
March 6-8	PRAASA 2009, Oakland, CA
March 13-15	15 <sup>th</sup> Annual Pockets of Enthusiasm, Spokane Valley, WA
April 3-5	2009 Spring Pre-Conference Assembly, Winthrop, WA

## **2009 Remaining Meetings:**

*Jan 12, Feb 9, Mar 9, Apr 13, May 11, June 8, July 13, Aug 10, Sept 14, Oct 12, Nov 9, Dec 14*  
(Meetings are held on the second Monday of the month)

**Next Meeting – Monday, January 12, 2009 at 6:45 pm, Alano Club, Kennewick**  
**Central Office meetings are open to all AA members - please invite any that might be interested.**