

NEXT MEETING: Saturday, March 14, 2009 10:30am, Quinalt Baptist Church, Kennewick

Minutes: Central Office Committee Meeting, February 9, 2009

NOTE: Mailing Address – Central Office, 102 E. Kennewick Avenue, P.O. Box 6675, Kennewick, WA 99362

NOTE: Mailing Address – District 4, 102 E. Kennewick Avenue, P.O. Box 6675, Kennewick, WA 99362

NOTE: Mailing Address – WA State East Area 92, PMB 263, 331 Valley Mall Pkwy., E. Wenatchee, WA 98802-4831

NOTE: Mailing Address - General Service Office, Grand Central Station Box 459, New York, N.Y. 10163

NOTE: Washington State East Area website: www.area92aa.org

NOTE: District 4 website: www.3citiesaa.org

Present at meeting (Total - 13) (COR – Central Office Representative)

Heidi H. – Chairperson

Paul J., COR – How It Works

Karen S. – Corrections

Jim F. – Treasurer

John R. – Info Services

Larry R. – Winners Group

Shirley F. – Secretary

Amanda P. – CPC/PI Chair

John S. – Alt. DCM

Mac M. – COR – Richland

Jan P. – Office Manager

Roni R. – How It Works

Patti D. – Alano Nooners

OPENING

Meeting opened at 6:45 p.m. by Heidi H. with a moment of silence followed by the Serenity Prayer.

ABSENT TRUSTED SERVANTS: Joseph A., Colleen S.

SECRETARY'S REPORT: Shirley F. – We reviewed January minutes. A motion was made and seconded to approve the January minutes. The motion passed unanimously.

TREASURER'S REPORT: Jim F. – The balance as of February 9, 2009 was \$9,334.25. Expenses were a little high this month; our annual insurance payment was due and we paid five years for our domain name and three years for our service on our website. A motion was made and seconded to approve the Treasurer's report. The motion passed unanimously.

OFFICE MANAGER'S REPORT: Jan P. – Book sales are doing well and Jan needs to order pocket Big Books. We always need volunteers for the bookstore; six months sobriety is needed, one year is preferred, commitment to this job is important. Bookstore hours that are still open are the 1st and 3rd Wednesday from 6-8 p.m. Patti D. will commit to working every Thursday from 6-8 p.m. Heidi will ask Steve A. to be the Volunteer Coordinator. Jim F. is checking the post office box and making deposits. We are also looking for an Assistant Office Manager. Jan will continue to deposit the Bookstore money.

COMMITTEE REPORTS

ANSWERING SERVICE: Robert S. – The answering service is always in need of additional volunteers. Please contact the Central Office if you are interested in volunteering for the answering service or attend the meeting, which is scheduled for the last Wednesday of the month at 6:30 p.m.

SPECIAL EVENTS: Joseph A. – Our last meeting was Feb. 3rd. in attendance was Joseph A. (Chair) and Manna M. It was decided to attentively reserve Dillon Hall for the 2009 Gratitude Banquet November 21st. I will have pricing for a catered facility at the next meeting and will contact Gary and Lori M., as they wanted to discuss suggestions for the next banquet. Manna volunteered to check dates for other events so a spring event sponsored by our committee would not conflict. Our next meeting will be March 3rd at the Kennewick Alano Club at 6:45 p.m. After the meeting adjourned Manna attended the 5:30 Happy Hour home group meeting and they expressed an interest in combining efforts for a spring event. Details will be worked out March 3rd. Tim H. declined his interest in the co-chair position for the Special Events Committee. This position will be open as my term as chair should be up in November.

CPC/ PI: Amanda P. – N/A

TREATMENT: No chair – N/A

CORRECTIONS: Karen S. – Coyote Ridge is making some changes and would like to see the presence of A.A. grow stronger so we need more volunteers for this facility. Chapter 5 has been taking Big Books out to detox. Karen will get together a schedule of who is going into which facility.

SPECIAL NEEDS: No chair – N/A

INFORMATION SERVICES: Colleen S./John R. – We initiated a new 3citiesaa.org account. The transfer of the domain should be completed within the next couple of weeks. All committee chairs should be able to have their own e-mail address. The Meeting Schedule position should be under **IS** so that they can update the meeting list on the web. All domain information will be given to the Central Office Chair and the Treasurer. Usage continues to grow and we have had great feedback. Java Journal was handed out. Mike S. has been a great advocate for our district. Any information you would like to include in the Java Journal should be sent to Colleen S. at javajournaldistrict4@gmail.com.

ARCHIVIST: Bob V. – N/A

NEW BUSINESS:

1. Heidi and John talked briefly about hooking up the Bookstore cash register to a computer to make inventory more manageable. Jim needs to get the value of the bookstore inventory.
2. Traditions Workshop went well. Everyone had a great time and asking when we will hold the next workshop.
3. Election was held for the Meeting Schedule position. This position will be a stand-alone position. The person who is elected will work closely with Information Services. Bob S. and Roni R. were available for this position. Resumes were given, discussion was had and the election was held. Roni R. was elected as our new Meeting Schedule chair (10-1).

OLD BUSINESS:

1. Mike S. presented the collaboration of the District and Central Office at the District meeting. It was agreed that the first meeting would be held on Saturday, March 14th at 10:30 a.m. Mike S. confirmed the availability of The Quinalt Baptist Church in Kennewick.
2. **Committee Openings:** Asst. Office Manager, Treatment, Special Needs, CPC/PI. We are also in need of an Alternate Chairperson, an Alternate Secretary and an Alternate Treasurer. Ask people if they are interested!!!

Motion to close the meeting was made and seconded. Meeting was adjourned at 8:30 p.m.

Respectfully submitted by Shirley F.

DATES TO REMEMBER

February 28	Conference Agenda Workshop, Richland, WA
March 6-8	PRAASA 2009, Oakland, CA
March 13-15	15 th Annual Pockets of Enthusiasm, Spokane Valley, WA
March 15	Conference Agenda Workshop, Cashmere, WA
March 21	Area 92 Standing Committees Combined Quarterly, Lewiston, ID
April 3-5	2009 Pre-Conference Spring Assembly, Winthrop, WA
May 1-3	29 th Inland Empire Roundup, Richland, WA
May 2 nd	Workshop on The First Three Steps, Yakima, WA
May 15-17	10 th Annual Olympic Round Up, Port Angeles, WA
June 26-28	PNC-2009, Rossland, British Columbia, Canada

2009 Remaining Meetings:

Saturday, Mar 14, 2009 at 10:30 a.m.

New time and place – Quinalt Baptist Church, Kennewick

(Monthly meetings will be determined after the first Saturday meeting takes place)

**Next Meeting – Saturday, March 14, 2009 at 10:30am, Quinalt Baptist Church, Kennewick
Central Office meetings are open to all AA members - please invite any that might be interested.**