

NEXT MEETING: Monday, February 9, 2009 6:45 pm, Alano Club, Kennewick

Minutes: Central Office Committee Meeting, January 12, 2009

NOTE: Mailing Address – Central Office, 102 E. Kennewick Avenue, P.O. Box 6675, Kennewick, WA 99362

NOTE: Mailing Address – District 4, 102 E. Kennewick Avenue, P.O. Box 6675, Kennewick, WA 99362

NOTE: Mailing Address – WA State East Area 92, PMB 263, 331 Valley Mall Pkwy., E. Wenatchee, WA 98802-4831

NOTE: Mailing Address - General Service Office, Grand Central Station Box 459, New York, N.Y. 10163

NOTE: Washington State East Area website: www.area92aa.org

NOTE: District 4 website: www.3citiesaa.org

Present at meeting (Total - 13) (*COR – Central Office Representative*)

Heidi H. – Chairperson

Paul J., COR – How It Works

Karen S. – Corrections

Jim F. – Treasurer

Steve A. – Pig Boys

Mike S. – DCM

Shirley F. – Secretary

Amanda P. – CPC/PI Chair

John S. – Alt. DCM

Mac M. – COR – Richland

James M. – Beg. Group Monday

Bob V. – Archivist

Robert S. – Answering Service Chair

OPENING

Meeting opened at 6:45 p.m. by Heidi H. with a moment of silence followed by the Serenity Prayer.

ABSENT TRUSTED SERVANTS: Jan P., Joseph A., John R., Colleen S.

SECRETARY'S REPORT: Shirley F. – We reviewed December minutes. A motion was made and seconded to approve the December minutes. The motion passed unanimously.

TREASURER'S REPORT: Jim F. – The balance as of January 11, 2009 was \$7,867.99. Jim included the 2009 proposed budget, cutting back on each service committee chair budget by \$50. The Grapevine Literature Committee needs to be removed from the 2009 proposed budget. A motion was made and seconded to approve the Treasurer's report with noted changes. The motion passed unanimously. The 2009 proposed budget was also approved.

OFFICE MANAGER'S REPORT: Jan P. – Jan has resigned as our office manager due to personal reasons. Loose ends need to be tied up with Jan and we need to figure out an interim plan. We need to bring in a new office manager as soon as possible. A motion was made to authorize Heidi to appoint an interim Central Office Manager. Motion was seconded and passed unanimously.

COMMITTEE REPORTS

ANSWERING SERVICE: Robert S. – The answering service is always in need of additional volunteers. Robert requested that his name be taken off the minutes so that it does not appear on our website. Please contact the Central Office if you are interested in volunteering for the answering service or attend the meeting, which is scheduled for the last Wednesday of the month at 6:30 p.m.

SPECIAL EVENTS: Joseph A. – Hope everyone had a great holiday season!!! Thanks for all those that came to the New Years Eve Dance!! Thank You Paul for the great music!! And Thanks everyone who helped set up and clean up, the church said we did a fine job and we will be welcome to use the facility again! Thanks Manna for the decorating and your effort in the raffle!! Thought I'd go over how we did financially for the night. Expenses were as follows: facility rental - \$350, music DJ (Thanks Paul) - \$150 and Decorations - approximately \$92 (helium donated), for a total of \$592. Income was: tickets (82 people paid) - \$410, 50/50 Raffle - \$145 (Congrats Dan M.) and Pop and water sales - \$80 (Pop, water, and coffee donated), for a total of \$635. I took left over dishes to the Kennewick Alano Club Central Office Store. Our next meeting is at the Alano Club this Tuesday at 6:45pm. I would like to discuss a dance around Memorial Weekend and it looks like we will have to change weekends this year for the Gratitude Banquet or change facilities, as Dillon Hall is already booked for the 2nd weekend in November. Hope to see you there.

CPC/ PI: Amanda P. – Amanda has resigned from this position due to personal conflicts.

TREATMENT: No chair – N/A

CORRECTIONS: Karen S. – Everyone is doing a great job.

SPECIAL NEEDS: No chair – N/A

INFORMATION SERVICES: Colleen S./John R. – This is a summary snapshot of the statistics for the website. The number I circled is the number of distinct computers who have visited the site in the last 7 days. For the week prior, it was about 138. So, people are using us! Also, as you can see, since we switched over to the new 3citiesAA.org domain, we've had a total of 595 unique visitors. I would also share with the committee that we are getting the word out on the improved functionality of the site and have gotten some great feedback from people on it. I've come across the most extensive collection of free, downloadable, MP3-format speaker tapes I've ever seen. The classics such as Joe & Charlie are there, as are literally hundreds of others. Check it out: <http://www.xa-speakers.org/pafiledb.php?action=category&id=1>. This is a resource that should be shared. Not sure the best way to do it, but I'm sure we can come up with something. Any information you would like to include in the Java Journal should be sent to Colleen S. at javajournaldistrict4@gmail.com.

ARCHIVIST: Bob V. – Bob has tried contacting people to get things underway and is still seeking help.

NEW BUSINESS:

1. Jim F. made a motion to make the meeting schedule position separate from the Office Manager position. This motion was seconded and approved. We will vote on this position at the February Central Office meeting.

OLD BUSINESS:

1. Heidi and Mike met to discuss having the district meeting and the central office meeting back to back. The service committees would report at the end of one meeting, before the next. We would also like these meetings to be centrally located. Mike S. will take this proposal back to the district meeting and look into the availability of The Quinalt Baptist Church in Kennewick on the second Saturday of the month from 10:30 a.m.-12:30 p.m. starting on March 14th, 2009. Mike will get back to us after the district meeting. Heidi and Mike will put together an agenda that works for everyone.
2. **Committee Openings:** Office Manager, Treatment, Special Needs, CPC/PI. We are also in need of an Alternate Chairperson, an Alternate Secretary and an Alternate Treasurer. Ask people if they are interested!!!

Motion to close the meeting was made and seconded. Meeting was adjourned at 8:30 p.m.

Respectfully submitted by Shirley F.

DATES TO REMEMBER

January 31	Traditions Workshop, Richland, WA
February 12-15	45 th International Women's Conference, Salt Lake City, UT
February 20-22	Yakima Valley Roundup, Yakima, WA
February 22	Conference Agenda Workshop, Spokane, WA
February 28	Conference Agenda Workshop, Richland, WA
March 6-8	PRAASA 2009, Oakland, CA
March 13-15	15 th Annual Pockets of Enthusiasm, Spokane Valley, WA
March 21	Area 92 Standing Committees Combined Quarterly, Lewiston, ID
April 3-5	2009 Spring Pre-Conference Assembly, Winthrop, WA
May 1-3	29 th Inland Empire Roundup, Richland, WA

2009 Remaining Meetings:

Feb 9, Mar 9, Apr 13, May 11, June 8, July 13, Aug 10, Sept 14, Oct 12, Nov 9, Dec 14
(Meetings are held on the second Monday of the month)

Next Meeting – Monday, February 9, 2009 at 6:45 pm, Alano Club, Kennewick
Central Office meetings are open to all AA members - please invite any that might be interested.