

**NEXT MEETING: Saturday, April 11, 2009 - 10:30am, Quinalt Baptist Church, Kennewick**

**Minutes: Central Office Committee Meeting, March 14, 2009**

**NOTE: Mailing Address – Central Office, 102 E. Kennewick Avenue, P.O. Box 6675, Kennewick, WA 99362**

**NOTE: Mailing Address – District 4, 102 E. Kennewick Avenue, P.O. Box 6675, Kennewick, WA 99362**

**NOTE: Mailing Address – WA State East Area 92, PMB 263, 331 Valley Mall Pkwy., E. Wenatchee, WA 98802-4831**

**NOTE: Mailing Address - General Service Office, Grand Central Station Box 459, New York, N.Y. 10163**

**NOTE: Washington State East Area website: [www.area92aa.org](http://www.area92aa.org)**

**NOTE: District 4 website: [www.3citiesaa.org](http://www.3citiesaa.org)**

Present at meeting (Total - 17) (*COR – Central Office Representative, GSR – General Service Representative*)

|                                  |                                       |                             |
|----------------------------------|---------------------------------------|-----------------------------|
| Heidi H. – Chairperson           | Paul J., COR – How It Works           | Karen S. – Corrections      |
| Jim F. – Treasurer               | John R. – Info Services               | Nichole R. – District Sec’y |
| Shirley F. – Secretary           | Amanda P. – COR – There Is a Solution | John S. – Alt. DCM          |
| Mac M. – COR – Richland          | Colleen S. – Info Services            | Amy D. – Alt. GSR           |
| James K. – GSR – Back to Life    | Dan M. – GSR – Pig Boys               | Mike S. – DCM               |
| Joseph A. – Special Events Chair | Ed A. – Happy Hour                    |                             |

**OPENING**

Meeting opened at 10:30 a.m. by Heidi H. with a moment of silence followed by the Serenity Prayer.

**ABSENT TRUSTED SERVANTS:** Jan P.

**SECRETARY’S REPORT: Shirley F.** – We reviewed February minutes. A motion was made and seconded to approve the February minutes. The motion passed unanimously.

**TREASURER’S REPORT: Jim F.** – The balance as of March 6, 2009 was \$10,416.18. Jim suggested that we need to get more people involved in service or we might want to think about sending money off to GSO or the Area. A motion was made and seconded to approve the Treasurer’s report. The motion passed unanimously.

**OFFICE MANAGER’S REPORT: Jan P.** – Jan was unable to attend the meeting, but her report is attached. Steve did not have much to report, but is still looking for evening volunteers to man the bookstore. Please continue to announce our volunteer needs at your home group. Please call the Central Office if you are interested in volunteering.

**COMMITTEE REPORTS**

**ANSWERING SERVICE: Robert S.** – N/A. They always need more volunteers. John suggested that we place a sticker on the phone with our website address. Heidi will contact Robert regarding this matter. Please contact the Central Office if you are interested in volunteering for the answering service or attend the meeting, which is scheduled for the last Wednesday of the month at 6:30 p.m.

**SPECIAL EVENTS: Joseph A.** – Treasury balance is \$1,763.41. A \$250 donation was made to the Central Office in February. The 1<sup>st</sup> Annual Spring Fling dance is happening on March 21<sup>st</sup>. The Happy Hour group has donated \$25 worth of literature for the Cakewalk. Cakes are needed, \$5 donation. We are trying to raise more funds for the Gratitude Banquet. We have tentatively agreed to begin rotating their monthly meetings from the Alano Club and the Fellowship Hall in hopes of getting more people involved. The meeting will be held the first Tuesday in April in Richland. Joseph also reminded us that his commitment is done and he is really trying to get a replacement.

**CPC/PI: No chair** – N/A

**TREATMENT: No chair** – N/A

**CORRECTIONS: Karen S.** – Five people attended the meeting. We had one home group representative. Walla Walla is doing fine; it is almost self-sustaining. Benton County jail is doing well with the women’s side, but are willing to take more volunteers; men are ready to get started on Monday evening. Coyote Ridge has two tri-city men going in on Wednesday and Tina and Eric go out on Saturday; they would like more people to come in. They recently had an orientation and John and Robert went. Forms will be available soon. The committee agreed that Karen could go to the Standing Committee Workshop in Lewiston, ID. We also discussed Bridging the Gap.

**SPECIAL NEEDS: No chair** – N/A

**INFORMATION SERVICES: Colleen S./John R.** – New Java Journal is in, please distribute them to your home group. The transition to our own account has been completed and the account information needs to be placed on file. The account information is paid up for five years for the domain name registration and three years for hosting. We

have been able to set up the email messaging through the back end. Roni will be able to update the meeting schedule on-line. Each committee should work with John to set up an email address. John will be focusing on building up the newcomer section of the website and figuring out the best way for the committee chairs the ability to update their own page. John also needs to get together with the Area 92 website people to update our District meeting schedule. Any information you would like to include in the Java Journal should be sent to Colleen S. at [javajournaldistrict4@gmail.com](mailto:javajournaldistrict4@gmail.com).

**ARCHIVIST: Bob V. – N/A**

#### **NEW BUSINESS:**

1. Discussed permanent time and place of District and Central Office meeting. Mike signed a one-year contract for the Quinalt Baptist Church. The Central Office will meet at 10:45 a.m. The standing committees will give their reports at 11:15 a.m. The District meeting will begin at 11:45 a.m. and end at 12:30 p.m. The Central Office is comfortable making a \$20 monthly donation to Quinalt Baptist Church and an in-kind contribution to the Saturday morning Big Book study for coffee.
2. Discussion was had in regard to changing the location of the post office. The Richland post office is open on Saturdays, which would be more convenient for people to pick up oversized mail. Nothing was determined.
3. Another Traditions Workshop is scheduled for May 16, 2009. Paul will send the flyer to John so it can be posted on our website.
4. Roni has received the information for the meeting schedule and will be compiling the information. Any new meeting information needs to be given to Roni.
5. Colleen is working with the Inland Empire Round-up and is encouraging people to attend. There are new ideas coming together and they are looking for volunteers to share in the fun. Round up meetings are held on Thursday evenings and switch from the Fellowship and Alano Club.

#### **OLD BUSINESS:**

1. The cash register is capable for hook-up but there are major stumbling blocks (training people, long-time commitment, electrical upgrades). Is it truly cost effective for us to do this? There are other ways to improve the process of keeping track of the bookstore inventory. After much discussion, Heidi has committed to creating a sheet to keep track of our bookstore inventory.
2. Karen was asked to put together a Corrections schedule of who, what, where and when people are going into the jails.
3. **Committee Openings:** Asst. Office Manager, Treatment, Special Needs, CPC/PI. We are also in need of an Alternate Chairperson, an Alternate Secretary and an Alternate Treasurer. Ask people if they are interested!!!

Motion to close the meeting was made and seconded. Meeting was adjourned at 8:30 p.m.

*Respectfully submitted by Shirley F.*

#### **DATES TO REMEMBER**

|                     |  |
|---------------------|--|
| April 3-5           | 2009 Pre-Conference Spring Assembly, Winthrop, WA          |
| May 1-3             | 29 <sup>th</sup> Inland Empire Roundup, Richland, WA       |
| May 2 <sup>nd</sup> | Workshop on The First Three Steps, Yakima, WA              |
| May 15-17           | 10 <sup>th</sup> Annual Olympic Round Up, Port Angeles, WA |
| May 16              | Traditions Workshop, Richland, WA                          |
| June 13             | Sixth Annual "Longtimers" Day, Post Falls, WA              |
| June 26-28          | PNC-2009, Rossland, British Columbia, Canada               |
| July 17-19          | 17 <sup>th</sup> Annual Cowlitz River Roundup, Randle, WA  |
| August 27-30        | Hog Heaven 2009, Kettle Falls, WA                          |

#### **2009 Remaining Meetings:**

**New time and place – Quinalt Baptist Church, Kennewick**

*April 11, May 9, June 13, July 11, Aug. 8, Sept. 12, Oct. 10, Nov. 14, Dec. 12*

(Monthly meetings will be the second Saturday of the month at 10:45 a.m.)

**Next Meeting – Saturday, April 11, 2009 at 10:45am, Quinalt Baptist Church, Kennewick  
Central Office meetings are open to all AA members - please invite any that might be interested.**